



**ALABAMA STATE UNIVERSITY BOARD OF TRUSTEES MEETING  
DUNN-OLIVER ACADOME BOARD ROOM  
FEBRUARY 8, 2013**

**MINUTES**

**I. CALL TO ORDER**

The meeting of the Alabama State University Board of Trustees was called to order at 2.30 P.M. by Chairman Elton N. Dean in the Dunn-Oliver Acadome.

**II. INVOCATION**

The invocation was given by Henry Davis, Executive Director of Public Safety at Alabama State University.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited by all.

**IV. ESTABLISHMENT OF QUORUM**

Upon voice roll call by President Harris, a quorum was affirmed. Those trustees present were Trustee Elton Dean, Marvin Wiggins, Locy Baker, Buford Crutcher, Taylor Hodge, Alfreda Green and Jacqueline Brooks. Trustees Thomas Figures, Bobby Junkins, Thomas Figures and Herbert Young were absent.

**V. ADOPTION OF AGENDA**

Trustee Wiggins moved, seconded by Trustee Hodge, to adopt the agenda. The motion was adopted by unanimous vote.

**VI. ADOPTION OF MINUTES - JANUARY 24, 2013**

Trustee Wiggins moved, seconded by Trustee Hodge, to approve the minutes of January 24, 2013. The minutes were unanimously approved.

**VII. PRESIDENT'S REPORT**

President Harris stated that his report would come through the various reports of the standing committees from the meetings held on January 21, 2013.

## **VIII. COMMITTEE REPORTS**

### **A. ACADEMIC AFFAIRS**

Trustee Hodge, chair of the Academic Affairs Committee stated that the Committee met on January 21, 2013 and no action was taken. He then asked Dr. Leon Wilson, Interim Provost/Vice President for Academic Affairs, to continue with the report from the committee meeting.

Dr. Wilson said that the Academic Affairs unit was charged with the responsibility of updating the Board on various components of the academic affairs unit. He introduced Dr. Christine Thomas, Director of the Office of Planning and Evaluation, to give a brief presentation on the progress that the university has been making in the area of program viability. Dr. Thomas reported that the primary purpose of the academic program review is to determine the sustainability and quality of all of the university's academic offerings. Currently, seventy percent of all the university's programs have been reviewed. Continuing, she said that the ongoing nature of this academic review will place the University in a positive position for its 5th Year Interim Report which is due to the Southern Association of Colleges and Schools Commission on Colleges in 2016.

Concluding the academic affairs report, Dr. Wilson extended congratulations to Dr. Mishra, who recently received an award for his cancer research.

### **B. STUDENT AFFAIRS COMMITTEE**

Trustee Marvin Wiggins, Chair of the Student Affairs Committee reported that there were no action items addressed at the meeting held on January 21, 2013.

### **C. FINANCE COMMITTEE**

In the absence of Trustee Herbert Young, Chair of the Finance Committee, Chairman Dean reported that there were no action items from the January 21, 2013 meeting of the Finance Committee.

President Harris brought to the attention of the Board, the investment report from Synovus Trust Company for the 4<sup>th</sup> quarter of 2012. The referenced report was distributed to all members of the board for their perusal.

### **D. PROPERTY COMMITTEE**

No action items.

### **E. AUDIT COMMITTEE**

Trustee Green, Chairlady of the Audit Committee, reported that the committee met on January 21, 2103. There were no action items.

- F. ATHLETICS COMMITTEE**  
The Athletics Committee met on January 21, 2013. Trustee Baker, chair of the committee, reported that no action was taken.
- G. DEVELOPMENT**  
No action items.
- H. EXECUTIVE SESSION**  
No Executive Session.
- IX. REPORT FROM EXECUTIVE SESSION**  
No Report.
- X. FACULTY SENATE REPORT**  
Mr. Charlie Hardy, Chair of the Faculty Senate gave a very brief report. His major point of concern was the matter of shared governance as it relates to having faculty senate representation on the Presidential Search Committee. He expressed a desire to have a faculty senate representative on the Search Committee. Secondly, Mr. Hardy mentioned that he had spoken with the Provost about some concerns that have been registered with the Faculty Senate about the College of Education.
- XI. NON-INSTRUCTIONAL STAFF REPORT**  
The report of the Non-Instructional Staff Council (NISC) was made by Mrs. Georgette Varner. She reported that the NISC sponsored the University-Wide Annual Memorial Service on November 15, 2012, in the Ralph D. Abernathy Auditorium with Mr. Cromwell Handy, Director of Alumni Relations, as the speaker. Additionally, during the 2012 homecoming week the NISC hosted the first faculty and staff talent show with great participation from faculty and staff. Many staff members were a part of the successful opening of the new ASU Stadium during the 2012 Turkey Day Classic. Lastly, the NISC is asking all employees to get more involved by becoming mentors to students, attending ASU events and providing overall support of the University.
- XII. STUDENT GOVERNMENT REPORT**  
Mr. Kyle Burney reported that the SGA senate is now functioning. SGA interest meetings were held this week. Mr. Burney attended the annual meeting of the National Association for Student Affairs professionals with Vice President William Hytche and is now a member of this organization. Other SGA matters are ongoing as reported in previous meetings.
- XIII. APPROVAL OF PERSONNEL ACTIONS (NOVEMBER 30, 2012 – JANUARY 25, 2013)**  
President Harris requested board approval for personnel actions for the period November 30, 2012 – January 25, 2013. **(Attachment 1)**

- **Academic New Hires (page 1)**  
Motion was made by Trustee Hodge, seconded by Trustee Wiggins to approve academic new hires. The motion passed unanimously.
- **Non-Instructional Staff new Hires (page 3 -4)**  
Motion was made by Trustee Baker, seconded by Trustee Wiggins to approve non-instructional staff new hires. The motion passed by unanimous vote.
- **Approval of Athletic Appointments (page 7)**  
Motion was made by Trustee Hodge, seconded by Trustee Green, to approve new athletic appointments. The motion passed unanimously.

All other information on the personnel report was presented for information only.

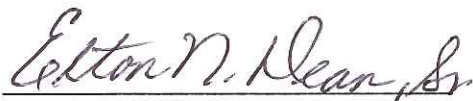
**XIV. OTHER BUSINESS**

Trustee Baker, Chair of the Athletics Committee, raised some concerns about the vacant positions in Athletics and the academic progress report for various sports.

President Harris replied that the Interim Athletic Director should provide the information in question to the administration so that it can be appropriately discussed during the Athletic Committee meeting and then forwarded to the full Board if action is required.

**XV. ADJOURNMENT**

Trustee Wiggins moved to recess the meeting until the call of the chair. Trustee Hodge seconded the motion and it passed unanimously. The meeting recessed at 2:51 p.m.



**The Honorable Elton N. Dean, Sr.  
Emeritus/Chairman, Alabama State University  
Board of Trustees**



**William H. Harris, President  
Interim President and Secretary to  
the Alabama State University Board  
Trustees**

10 May 13  
DATE

**Attachment 1: Human Resources Board Report (November 30, 2012 – January 25, 2013)**



Office of  
Human Resources

# ALABAMA STATE UNIVERSITY

Human Resources Office  
**Board Report**

**November 30, 2012 Through January 25, 2013**

## ACADEMIC NEW HIRES

Name	Position/Status	Highest Degree Education	Experience (Last three positions)
Delilah Dotremon	Associate Professor of Criminal Justice/Probationary-First Year	Ph.D University of Florida	<ol style="list-style-type: none"> <li>Associate Professor, Southeastern Oklahoma State University, Idabel, OK 74745</li> <li>Associate Professor, Grambling State University, Grambling, LA 71245</li> <li>Assistant Professor, Texas A&amp;M University-Commerce, Commerce, TX 75429</li> </ol>
Ruben E. Gonzalez	Associate Professor Spanish/Probationary-Second Year	Ph.D University of Florida	<ol style="list-style-type: none"> <li>Spanish Instructor, Pewitt CISD, Omaha, TX 75571</li> <li>Associate Professor, Grambling State University, Grambling, LA 71246</li> <li>Assistant Professor, Dillard University, New Orleans, LA 70122</li> </ol>
Kimberly K. Hill	Instructor, Prosthetics and Orthotics/Temporary, Full-time	M.S. Georgia Institute of Technology	<ol style="list-style-type: none"> <li>Orthotist-Prosthetist, LCPO, Prosthetic Director and Clinic Supervisor, Georgia Orthopedics, Dallas, Georgia</li> <li>Orthotic Clinical Supervisor, Branch Manager, Orthotist-Prosthetist, Atlanta Prosthetics and Orthotics, Carrollton, GA 30117</li> <li>Orthotic Clinician and Prosthetic Resident, Atlanta Prosthetics and Orthotics, Atlanta, GA</li> </ol>
Aisha G. Mecks	Assistant Professor of Accounting/Temporary, Full-time	M.S. Jackson State University	<ol style="list-style-type: none"> <li>Manager, IPX Management Consulting, Douglasville, GA</li> <li>Operations Director/Special Assistant to DSO, Atlanta Public Schools, Atlanta, GA</li> <li>Supervisor-Analyst, Georgia-Pacific Corporation, Atlanta, GA</li> </ol>

## ACADEMIC SEPARATIONS (Information Only)

	POSITION	DEPARTMENT	DATE
Monica I. Anglin	Instructor of Mathematics	University College	12/7/2012
Joseph Harris	Associate Professor	College of Visual & Performing Arts	5/13/2013
Gladys Lyles-Gray	Professor of Sociology	Criminal Justice & Social Sciences	3/31/2013
Jarnar Muhammad	Instructor of English	University College	12/31/2012

## RECOMMENDED ACADEMIC PROMOTIONS IN RANK

NAME	CURRENT RANK	RECOMMENDED RANK	COLLEGE	STATUS
None				

## RECOMMENDED ACADEMIC TENURE

NAME	DEPARTMENT	RANK	COLLEGE	STATUS
None				

# NON INSTRUCTIONAL STAFF NEW HIRES

NAME	POSITION/STATUS	EDUCATION	EXPERIENCE (LAST THREE POSITIONS)
Mattie Avery	Police Officer Probationary	Diploma Springfield North High School	<ol style="list-style-type: none"> <li>Police Officer, State of Alabama Department of Mental Health/Bryce Hospital, Tuscaloosa, AL</li> <li>Correctional Officer 1, State of Alabama Department of Corrections/Bibb Correctional Facility, Brent, AL</li> </ol>
Haylee Dass	Retention Specialist Probationary	M.S. Central Michigan University	<ol style="list-style-type: none"> <li>Director of Student Retention/VA Certifying Official, Mayville State University, Mayville, ND</li> <li>Program Administrator, Central Michigan University, Mt. Pleasant, MI</li> </ol>
LaShundra Griswold	Laboratory Instructor (Mathematics) Temporary	M.Ed. Alabama State University	<ol style="list-style-type: none"> <li>Math Teacher, Dallas County Board of Education, Selma, AL 36701</li> </ol>
Meisha Jackson	Staff Associate Temporary-Grant Funded	B.S. Alabama State University	<ol style="list-style-type: none"> <li>Staff Associate, Alabama State University, Montgomery, AL</li> </ol>
Andra Johnson	Senior Laboratory Instructor (Biology) Temporary	M.S. Chaminade University of Honolulu	<ol style="list-style-type: none"> <li>Control Room Operator, Santa Rosa Sheriff's Office, Milton, FL 32572</li> <li>Volunteer Forensic Technician, Santa Rosa County Sheriff's Office, Milton, FL 32575</li> <li>Student Caller, Chaminade University of Honolulu, Honolulu, HI 96816</li> </ol>
Kelvin L. Kendrick	Police Officer Probationary	Diploma Holtville High School	<ol style="list-style-type: none"> <li>Air Transportation Specialist, U.S. Air Force Reserve, Maxwell AFB, AL 36112</li> <li>Police Officer, Montgomery Police Department, Montgomery, AL 36104</li> <li>Lead Recreation Specialist, Dyncorp/Maxwell Outdoor Recreation, Maxwell AFB, Montgomery, AL 36112</li> </ol>
Reletta K. McGhee	Administrative Secretary Probationary	B.A. Alabama State University	<ol style="list-style-type: none"> <li>Administrative Support Assistant II, Alabama Public Service Commission, Montgomery, AL</li> </ol>

			36104 2. Part-time Announcer, WVAS 90.7 FM, Montgomery, AL 36104 3. Production Assistant, WAKA CBS 8, Montgomery, AL 36116
Felisa A. Owens	Academic Records Analyst Classified	B.A. Alabama State University	1. Academic Records Analyst, Alabama State University, Montgomery, AL 36104
Ricci Taylor	Library Assistant for Curriculum Materials/Probationary	M.S. Capella University	1. Library Media Assistant, Board of Education, Montgomery, AL 36104 2. Substitute Teacher, Board of Education, Montgomery, AL 36104 3. Office Assistant, Taylor Neuromuscular Therapy, Montgomery, AL 36110

## RETIRING OR RETIRED EMPLOYEES (INFORMATION ONLY)

NAME	RANK OR TITLE	DEPARTMENT	DATE
LaVonette Bartley	Associate Executive Director	Executive Vice President	12/31/2012
Patricia Broadnax	Administrative Secretary	Academic Advisement Center	12/31/2012
Eloise Crawford-Harrison	Residence Hall Night Coordinator	Housing & Residential Life	12/30/2012
Connie McDuffie	Custodial Services Supervisor	Physical Plant	4/1/2013
Dianne Pinkston	Administrative Secretary	Aerospace Studies	12/31/2012
Kathryn Williams	Director, Career Services	Career Services	11/30/2012



## NON INSTRUCTIONAL STAFF SEPARATIONS (INFORMATION ONLY)

NAME	POSITION	DEPARTMENT	EFFECTIVE DATE
Alexis Avery	Assistant AD for Compliance	Intercollegiate Athletics	2/15/2013
Karen Brown	News Reporter	WVAS Radio Station	1/19/2013
Stacy Danley	Director of Intercollegiate Athletics	Intercollegiate Athletics	12/31/2012
Christa Hardy	Information Literacy & Learning Assistant Coordinator	Levi Watkins Learning Center	11/30/2012
Kevin Honer	Counselor/Coordinator of Math & Science	TRIO Programs	12/31/2012
Danielle Hudson	Upward Bound Counselor	TRIO Programs	12/31/2012
Jennifer Jackson	Admissions Assistant	Admissions	2/1/2013
Mikal Lamont	Police Officer	Public Safety	12/31/2012
Gwendolyn Long	Administrative Secretary	Instructional Resource Center	1/1/2013
Willie Matthews	Computer Lab Manager	College of Education	2/1/2013
Connie McDuffie	Custodial Services Supervisor	Physical Plant	4/1/2013
Elizabeth Moncrief	Residence Hall Director	Housing & Residential Life	12/31/2012
Maiya Moore	Laboratory Instructor of Biology	Department of Math & Science	12/31/2013
LaCretia O'Neal	Administrative Assistant	Buildings & Grounds	12/31/2012
Veolanda Peoples	Laboratory Instructor	University College	12/31/2012
Derek Rogers	Senior Accountant	Comptroller	2/28/2013

Jamilia S. Tatum	Staff Associate	Inservice Center	1/31/2013
Frederick Thomas, Jr.	Coordinator of Recruitment	Admissions	2/4/2013
Anne Williams	Administrative Secretary	Auxiliary Enterprises	1/31/2013

**DROP TERMINATION/CONTINUED EMPLOYMENT  
(INFORMATION ONLY)**

NAME	DEPARTMENT	DATE
None		

**NEW POSITIONS ESTABLISHED AFTER FISCAL YEAR**

POSITION	DEPARTMENT	FUND SOURCE
None		

**STEP APPROVAL BY BOARD OF TRUSTEES**

NAME	POSITION	DEPARTMENT	GRAND/STEP
None			

## RECLASSIFICATION

CURRENT TITLE	GRADE	DEPARTMENT	NEW TITLE	GRADE
None				

## Special Athletics Appointments & Other Athletic Department Actions

NAME	POSITION	DEPARTMENT	REASON	Date
Roy Dawkins	Defensive Backfield Coach	Football	Separation	12/31/2012
Andy Follett	Assistant Coach (Wide Receiver)	Football	New Hire	1/28/2013
Richard Moncrief	Assistant Football Coach (Quarterbacks)	Football	Separation	1/5/2013
Kevin Ramsey	Defensive Coordinator	Football	New Hire	1/4/2013
Destinee Sanchez	Assistant Softball Coach	Women's Softball	Separation	1/2/2013
Willard S. Scissum	Offensive Line Coach	Football	Separation	12/31/2012
Cedric Thornton	Defensive Coordinator	Football	Separation	12/31/2012

## OTHER EMPLOYMENT ACTIONS

NAME	POSITION	DEPARTMENT	REASON FOR CHANGE
None			

## DECEASED EMPLOYEE (INFORMATION ONLY)

NAME/TITLE	DEPARTMENT	DATE
Christopher Ware / Inventory Assistant	Inventory Control	1/17/2013