



Alabama State University
Board of Trustees
Meeting Agenda
September 8, 2023

I. Call to Order

The meeting was called to order by Board President Brenda Brown Dillard.

II. Invocation

The invocation was given by Board President Brenda Brown Dillard.

III. Pledge of Allegiance

The Pledge of Allegiance was recited in unison.

IV. Establishment of a Quorum

University President Dr. Quinton T. Ross, Jr. called the roll and a quorum was established.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

V. Approval of Agenda

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming			
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

A motion was made by President Pro Tempore Madison and seconded by Trustee Spencer to approve the agenda as presented. A roll call vote was taken and the motion was approved.

VI. Approval of Minutes

A motion was made by Trustee McKenzie and seconded by Trustee Spencer to approve the previous meeting's minutes. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming			

Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

VII. Committees

a. Executive

1. Organizational Chart

A motion was made by Trustee McCord and seconded by Trustee Ware to approve the changes to the organizational chart. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming			
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

2. President's Evaluation Instrument

A motion was made by Trustee McCord and seconded by Trustee Gore to approve the changes to the President's Evaluation Instrument . A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

3. Line of Credit

A motion was made by Trustee Bracy and seconded by Trustee McCord to approve the changes to the 10 million dollar line of credit to ServiceFirst Bank. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison			X
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		

Lumzy	X		
McCord	X		
McKenzie			X
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

b. Academic Affairs

1. Occupational Therapy Doctoral Program
2. Amended Dual Enrollment Policy

A motion was made by Trustee Gore and seconded by Trustee Spencer to approve the Occupational Therapy Doctoral Program and Amended Dual Enrollment Policy as presented. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

b. Finance

1. 2023 – 2024 Operating Budget

2. 2012A Bond Issue

3. 3% Pay Raise to be effective January 1, 2024

A motion was made by Trustee Bracy and seconded by Trustee McCord to approve the 2023 – 2024 Operating Budget, 2012A Bond Issue and 3% Pay Raise to be effective January 1, 2024. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

c. Student Affairs

1. Merger of the Office of Disability Services and the Office of Veteran Affairs and Military Sciences

2. Name Change to Office of Accessibility and Veteran Affairs

A motion was made by Trustee McCord and seconded by Trustee Ware to approve the merger of the Office of Disability Services and the Office of Veteran Affairs and Military Science and name change of the Office of Disability Services to the Office of Accessibility and Veteran Affairs.

	Present	Absent	Abstain
Dillard	X		
Madison	X		

Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

d. Property

Trustee Gore reported that the Property Committee had information only.

e. Audit

1. Audit Presentation

Trustee Angela McKenzie introduced Lee Parks and Tavares Grays from Warren Averett to make the Audit presentation. Trustee McKenzie shared that this presentation is required per the engagement with the firm and the University A booklet that provided an overview of the University's Audits and Agreed Upon procedures was provided to each University Trustee. Mr. Parks reviewed the members of the team. He highlighted the major components of the presentation. The first is the University Financial Audit, Single Audit and Required Communications. He highlighted that the Financial Audit was presented on June 30, 2023 and provided an unmodified opinion.

Tavares Grays presented the results of the Single Audit, findings and shared that the University had an unmodified opinion on compliance, three findings were noted, no material weaknesses and two instances of non compliance. He then provided a review of each finding and highlighted the corrective action plan that has been provided but he University.

Mr. Parks highlights the required communication to the governing board of the University.

President Dillard asked Mr. Parks if the Audit Chair is provided an opportunity to participate in the Audit Exit interview. It was shared that the chair should be and promised it would occur in the future.

f. Athletic

President Pro Tempore Madison reported that the Athletic Committee met but did not have any actions.

g. Development

President Pro Tempore Madison reported that the Development Committee met but did not have any actions.

h. Governance

President Dillard reported the Governance Committee did not meet in August.

VIII. Faculty Senate

Dr. Sara Kiser provided the report from the Faculty Senate and submitted a written report that highlighted the work of the Senate. This includes work on the Faculty Handbook, System of Evaluation, Faculty Senate component on the University website. She highlighted a productive meeting with Director Kendrick, VP Dotson and a member of OTS making presentations.

IX. Non Instructional Staff

Mr. Marion Brock provided the report from the Non Instructional Staff Council and submitted a written report. He mentioned the maintenance of the grounds, tuition waivers for faculty and staff; asked they continue to be included in conversations; COVID-19 plans and infrastructure of the University. He concluded by sharing the importance of communication.

X. Student Government Association

SGA President Landon Hale made the report. He highlighted new furniture in the Student Union and SGA complex, successful Homecoming, Student Discount Card set for January 2024, SGA Leadership having attended NASAP, STARS Leadership Conference and Student Retention Council, study hall for students, speaker series, Hornet Buzz LineHome for Holidays and Mental Health Enhancements.

XI. Other Business

President Dillard shared that Trustee McCord will be the Board's representative on the ASU Foundation.

Trust McCord thank Dr. Ross and his team for SACS-COC approval of the mechanical engineering program. She also thanked all University family members who served in the Armed Forces for their service.

Trustee Gore shared his excitement on the board's participation in the Gala and Labor Day Classic events. He also acknowledged the remarks made by Mr. Brock regarding the grounds and thanked Mr. Dotson and his team for their work.

Dr. Ross thanked everyone for their efforts to make the President's Gala a success. He also thanked Mr. Francois and the Financial Aid team for all of their work.

XII. Adjournment

A Motion was made by Trustee McCord and seconded by Trustee Ware to recess the meeting at the call of the Chair. A roll call vote was taken, and the motion was approved.

	Present	Absent	Abstain
Dillard	X		
Madison	X		
Hudson	X		
Bracy	X		
Edwards	X		
Fleming	X		
Gore	X		
Lumzy	X		
McCord	X		
McKenzie	X		
Means	X		
Spencer	X		
Ware	X		
Whitt	X		

